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ABSTRACT

This document presents a list of suggested source material to aid employers and other interested persons in acquiring statistical data needed in the development of programs for affirmative action for women workers. This listing identifies selected publications currently available or soon to be published on persons by sex, race, educational attainment, labor force participation, occupation, and industry. Availability of data by region, State, Standard Metropolitan Statistical Area, or other area is designated. (Author/HS)

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A Guide to Sources of Data on Women and Women Workers for the United States and for Regions, States, and Local Areas

WOMEN'S BUREAU
EMPLOYMENT STANDARDS ADMINISTRATION
U.S. DEPARTMENT OF LABOR

1972

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HE 003 341

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE
UNITED STATES AND FOR REGIONS, STATES, AND LOCAL AREAS

In accordance with Revised Order No. 4, issued December 4, 1971, by the Office of Federal Contract Compliance of this Department, many employers are developing affirmative action programs for women workers. To assist employers and other interested persons in acquiring statistical data needed in the development of their programs, the Women's Bureau has compiled the attached list of suggested source materials relating to women and women workers. The materials are available through either the issuing agencies or the Superintendent of Documents, U.S. Government Printing Office, Washington, D.C. 20402.

This listing identifies selected publications currently available or soon to be published on persons by sex, race, educational attainment, labor force participation, occupation, and industry. It should serve only as a guide, since there may be other sources that are more applicable to an individual employer or locality.

The publications listed are grouped into the following five topics:

- I. Population
- II. Education
- III. Civilian Labor Force, Employment, and Unemployment
- IV. Occupation and Industry
- V. Labor Force Reserve

Availability of data by region, State, Standard Metropolitan Statistical Area (SMSA), or other area is designated. Except in New England, an SMSA is a county or group of contiguous counties which contains at least one city of 50,000 inhabitants or more, or "twin cities" with a combined population of at least 50,000. In the New England States, SMSA's are towns and cities rather than counties.

The annual data on employment, by sex, published by the Bureau of Labor Statistics are available only for the four major regions of the United States, the 10 largest States, and the 20 largest SMSA's, by 1960 population.

The four major regions comprise the following States:

Northeast: Connecticut, Maine, Massachusetts, New Hampshire, New Jersey, New York, Pennsylvania, Rhode Island, and Vermont.

North Central: Illinois, Indiana, Iowa, Kansas, Michigan, Minnesota, Missouri, Nebraska, North Dakota, Ohio, South Dakota, and Wisconsin.

South: Alabama, Arkansas, Delaware, District of Columbia, Florida, Georgia, Kentucky, Louisiana, Maryland, Mississippi, North Carolina, Oklahoma, South Carolina, Tennessee, Texas, Virginia, and West Virginia.

West: Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, Nevada, New Mexico, Oregon, Utah, Washington, and Wyoming.

The 10 largest States by 1960 population are:

California	Ohio	New Jersey
New York	Florida	Massachusetts
Pennsylvania	Texas	
Illinois	Michigan	

The 20 largest SMSA's by 1960 population are:

New York	Washington, D.C.	Houston
Los Angeles-Long Beach	Pittsburgh	Dallas
Chicago	St. Louis	Paterson-Clifton-Passaic
Philadelphia	Newark	Buffalo
Detroit	Cleveland	Milwaukee
San Francisco-Oakland	Baltimore	Cincinnati
Boston	Minneapolis-St. Paul	

For other terms used in the guide, see the definitions, explanations, or technical notes in the various publications.

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES
AND FOR REGIONS, STATES, AND LOCAL AREAS

Topic and source	Content	Area covered				
		U.S.	Region	State	SMSA	County
						Large urban area
I. POPULATION						
U.S. Department of Commerce, Bureau of the Census						
Census of Population, 1970, General Population Characteristics, PC(1)-B State Reports and U.S. Summary	Data on race, sex, age, household and family characteristics.	X		X	X	X
Current Population Reports:						
Women by Number of Own Children Under 5 Years Old: March 1969, Series P-20, No. 205 (special survey)	Mothers of young children, by race, age, marital status, relationship to household head, years of school completed, labor force status, and family income.	X	X			
Household and Family Characteristics: March 1971, Series P-20, No. 233 (annual)	Families, by type and size; race, sex, age, years of school completed, employment status, and occupation group of head; and presence and age of own children. Unrelated individuals, by sex and race.	X	X		X	

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES
AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered				
		U.S.	Region	State	SMSA	County
II. EDUCATION						
U.S. Department of Commerce, Bureau of the Census						
Census of Population, 1970, General Social and Economic Characteristics, PC(1)-C (a few State reports now available--expected to be completed by mid-1972)	Years of school completed by persons 25 years old and over, by sex and race.	X		X	X	X
	School enrollment, by age, sex, and race.	X		X	X	X
Census of Population, 1970, Detailed Characteristics, PC(1)-D (now in process-- expected to be completed in 1972)	1) Years of school com- pleted by persons 14 years old and over, by age, race, and sex, com- pared with 1960.	X		X	X	X
	2) Years of school com- pleted by family heads, by age, sex, and race.	X		X	X	X
	3) Characteristics of persons 18 years old and over, by field of vocational training, sex, age, and race.	X		X		

Current Population Reports:

School Enrollment: October 1970, Series P-20, No. 222 (annual)

Educational Attainment: March 1971, Series P-20, No. 229 (annual)

U.S. Department of Health, Education, and Welfare, Office of Education

Earned Degrees Conferred: Part A, Summary Data; Part B, Institutional Data (annual)

Opening Fall Enrollment in Higher Education (annual)

Students Enrolled for Advanced Degrees, Part A, Summary Data (annual)

*Also by institution.

4) Occupations of employed persons, by education, race, and sex.	X	X	X	X
Enrollment, by age, level, race, sex, family status and income, marital status, and years of school completed by family head.	X	X		
Years of school completed, by age, race, sex, and major occupation group.	X	X		
Degrees conferred, by sex, field, and level of degree.	X	X*		
Enrollment, by sex and full-time and part-time attendance.	X	X*		
Enrollment, by sex, level, and attendance status.	X	X*		

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES
AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered				
		U.S.	Region	State	SMSA	County
II. EDUCATION--Con.						
Associate Degrees and Other <u>Formal Awards Below the</u> <u>Baccalaureate (annual)</u>	Degrees awarded, by sex, field, and type of degree.	X		X*		
U.S. Department of Labor, Bureau of Labor Statistics						
Educational Attainment of <u>Workers, March 1971, Special</u> <u>Labor Force Report No. 140</u> (annual)	Years of school completed, by age, race, sex, marital status, employment status, occupation, and industry.	X				

*Also by institution.

III. CIVILIAN LABOR FORCE,
EMPLOYMENT, AND
UNEMPLOYMENT

U.S. Department of Commerce,
Bureau of the Census

Census of Population, 1970,
General Social and Economic
Characteristics, PC(1)-C (a
few State reports now avail-
able--expected to be completed
by mid-1972) 1/

Census of Population, 1970,
Detailed Characteristics,
PC(1)-D (now in process--ex-
pected to be completed in
1972)

U.S. Equal Employment Opportunity
Commission

Job Patterns for Minorities
and Women in Private Industry
(annual--1969 volumes avail-
able; data for 1970 available
from microfilm on request on
a limited basis)

Employment status, by age, sex, race, marital status, major industry group, and major occupation group.	X	X	X	X	X
Employment status, by age, sex, race, marital status, school enrollment, family status, hours worked, de- tailed industry group, and detailed occupation group.	X	X	X	X	X
Number employed, by indus- try and industry group, major occupation group, sex, and minority race or group (covers about one-third of employed women).	X	X	X	X	X

1/ The Women's Bureau is preparing tabulations, by State, of selected data on women workers based on "1970 Census of Population, General Social and Economic Characteristics."

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES
AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered				
		U.S.	Region	State	MSA	County
<p>III. CIVILIAN LABOR FORCE EMPLOYMENT AND UNEMPLOYMENT--Con.</p> <p>U.S. Department of Labor, Bureau of Labor Statistics</p> <p><u>Handbook of Labor Statistics</u> (annual)</p> <p><u>Employment and Earnings</u> (monthly)</p> <p><u>Special Labor Force Reports</u> <u>Monthly Labor Review</u></p>	<p>Data from monthly population survey: marital and family characteristics, years of school completed by workers, work experience of the population, employment, and unemployment, by race and sex.</p>	X				
<p><u>Geographic Profile of Employment and Unemployment, 1971,</u> <u>Report No. 402 (annual)</u></p>	<p>Labor force, employment, and unemployment, by race and sex.</p>	X	X	X	X	

U.S. Department of Labor,
Employment Standards Adminis-
tration, Women's Bureau

Women Workers in Regional
Areas and in Large States and
Metropolitan Areas, 1971

Labor force participation
and unemployment rates of
women, women as percent of
total work force, by race.

X

X

X

X

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES
AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered					Large urban area
		U.S.	Region	State	SMSA	County	
IV. OCCUPATION AND INDUSTRY							
U.S. Department of Commerce, Bureau of the Census							
Census of Population, 1970, General Social and Economic Characteristics, PC(1)-C (a few State reports now avail- able--expected to be complet- ed by mid-1972) 1/	Occupation group and indus- try group of employed persons, by sex and race. Last occupation group of experienced unemployed persons, by sex and race.	X		X	X	X	X
Census of Population, 1970, Detailed Characteristics, PC(1)-D (now in process-- expected to be completed in 1972).	Detailed occupation and industry of employed per- sons, by sex and race. Earnings of persons in the civilian labor force, by sex and race. Field of vocational train- ing of population, by sex, age, race, and occupation of employed persons. Week worked in 1969, by sex and race.	X		X	X	X	
		X		X	X	X	

1/ The Women's Bureau is preparing tabulations, by State, of selected data on women workers based on "1970 Census of Population, General Social and Economic Characteristics."

U.S. Equal Employment Opportunity Commission

Job Patterns for Minorities and Women in Private Industry
(annual--1969 volumes available; data for 1970 available from microfilm on request on a limited basis)

U.S. Department of Labor, Bureau of Labor Statistics

Occupational Outlook Handbook: 1972-73 Edition, Bull. No. 1700 (biennial)

Employment and Earnings (monthly)

Unpublished--available on request

Employment and Earnings, February, May, August, and November

Number employed, by industry and industry group, major occupation group, sex, and minority race or group (covers about one-third of employed women).

Estimates on the number of women and on the proportion of women to total employed, in selected occupations.

Major occupation groups and selected subgroups of employed persons, by sex and race.

Major occupation group annual data for the 10 largest States and 20 largest SMSA's.

Number of women on nonagricultural payrolls, by industry, for one month in each quarter.

X

X

X

X

X

X

X

X

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES
AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered				
		U.S.	Region	State	SMSA	County
						Large urban area
IV. OCCUPATION AND INDUSTRY-- Con.						
<u>Industry Wage Surveys:</u>						
Scheduled Airlines	Data for selected occupations within the industry, by sex.					
Banking						
Candy and Other Confectionery Products						
Cigarette Manufacturing (in process)						
Structural Clay Products						
Contract Cleaning Services						
Laundry and Cleaning Services						
Clothing Manufacturing:						
Work Clothing						
Women's and Misses' Dresses						
Men's and Boys' Shirts and Nightwear						
Women's and Misses' Coats and Suits						
Men's and Boys' Suits and Coats						
Communication						
Footwear (in process)						

Areas covered vary. See individual reports.

Wood Household Furniture,
Except Upholstered
Pressed or Blown Glass and
Glassware
Hosiery (in process)
Hospitals
Iron and Steel Foundries
Fabricated Structural Steel
Nonferrous Foundries
Leather Tanning and Finish-
ing
Machinery Manufacturing
Meat Products
Motor Vehicles and Parts
Nursing Homes and Related
Facilities
Paints and Varnishes
Paperboard Containers and
Boxes
Miscellaneous Plastic Prod-
ucts
Textiles:
Cotton and Marmade Fibers
Cotton and Marmade Fiber,
and Wool (in process)
Dyeing and Finishing (in
process)
Synthetic Fibers
Electrical and Gas Utilities

A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES
AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered				
		U.S.	Region	State	SMSA	County
IV. OCCUPATION AND INDUSTRY-- Con.						
U.S. Department of Labor, Employment Standards Administra- tion, Wage and Hour Division						
Economic Effects Studies:	Special studies on various industries, by sex.					
Cash Wages and Value of <u>Tips of Tipped Employees</u> <u>in Eating and Drinking</u> <u>Places and Hotels and</u> <u>Motels. 1971.</u>		X	X			
Eating and Drinking <u>Places: A Study of the</u> <u>Effects of the \$1.00</u> <u>Minimum Wage Under the</u> <u>Fair Labor Standards Act.</u> 1968.		X	X	X		

Hospitals: A Study of the
Economic Effects of the
Application of Minimum
Wage and Maximum Hours
Standards Under the Fair
Labor Standards Act, 1970.

Hotels and Motels: A Study
of the Effects of the \$1.00
Minimum Wage Under the Fair
Labor Standards Act. 1968.

Laundry and Cleaning Services: A Study of Economic Effects of the \$1.15 Minimum Wage and 42 Hour Maximum Workweek Standards Under the Fair Labor Standards Act. 1969.

Motion Picture Theaters: A Study To Evaluate the Feasibility of Extending Minimum Wage and Overtime Protection Under the Fair Labor Standards Act. 1967.

Laundry and Cleaning Services:
A Study To Determine the
Implications of Applying
the Minimum Wage and Maxi-
imum Hours Standards of the
Fair Labor Standards Act.
1967.

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A GUIDE TO SOURCES OF DATA ON WOMEN AND WOMEN WORKERS FOR THE UNITED STATES
AND FOR REGIONS, STATES, AND LOCAL AREAS--Continued

Topic and source	Content	Area covered				
		U.S.	Region	State	SMSA	County
IV. OCCUPATION AND INDUSTRY-- Con. <u>Nonsupervisory Employees</u> <u>in State and Local Govern-</u> <u>ment. 1971.</u> State Employment Security Agencies	A few States compile infor- mation on employment of women on payrolls of non- agricultural industries. Information on availability of data may be obtained from the appropriate State employment security agency. (See list of individual State agencies on inside of back cover of <u>Employment</u> and <u>Earnings.</u>)	X	X	X		

V. LABOR FORCE RESERVE

U.S. Department of Commerce,
Bureau of the Census

Census of Population, 1970,
Detailed Characteristics,
PC(1)-D (now in process--
expected to be completed in
1972)

a) Year last worked by
persons not in the labor
force and labor force
status, by age, race,
and sex.

b) Occupation of expe-
rienced workers not in
labor force, by race
and sex.

c) Industry of experienced
workers not in the
labor force, by race
and race.

Industry and occupation of
persons not in the labor
force who worked during
previous 12 months; occupa-
tion group of persons who
intend to seek work within
the next 12 months, by race
and sex (quarterly averages).

X

X

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U.S. Department of Labor,
Bureau of Labor Statistics

Employment and Earnings
(January, April, July, and
October)